



GRANT AID POLICY

1. GENERAL

Each year Badger Farm Parish Council reserves a sum of money for disbursement on grants to such voluntary organisations and community groups that provide a service which benefits the residents of Badger Farm.

These grants are limited, and can only be made available to those organisations which can demonstrate a need for assistance for activities which fall within the above statement.

To ensure fair and proper consideration is given to requests for this funding, the Council requires the following to be submitted to the Clerk by the official closing date, **30TH September** for consideration in next year awarding of grants. You will be informed of the decision by the end of October. You will need to supply the following:

- **A completed application form**
- **An up to date set of accounts**
- **Any additional evidence which could support your application**

2. APPLICATIONS WILL BE CONSIDERED UNDER THE FOLLOWING CRITERIA:

- 2.1. Applications will only be considered from voluntary organisations, registered charities or established community groups.
- 2.2. Applicants must be Badger Farm based, or proven to benefit the residents of Badger Farm.
- 2.3. Badger Farm Parish Council cannot, by statute, consider applications from individuals, charities operating overseas, or funds established to help persons outside the UK.
- 2.4. Organisations will need to demonstrate that they are applying for the funds to support a specific project and not supporting day to day running costs.
- 2.5. Applications up to a maximum of £300 will be considered, but awards will commonly not exceed £200 in any one year.
- 2.6. Badger Farm Parish Council will assess each application in terms of its Equality Impact to ensure that equality, social inclusion and community cohesion issues are considered before agreeing to offer grant funding.

3. FURTHER INFORMATION

- 3.1. Applications cannot be made retrospectively for projects already completed.
- 3.2. It is expected that grant money will be spent during the year of receipt.
- 3.3. The Council reserve the right to request copies of invoices and/or other documentation as evidence that the expenditure has been incurred.
- 3.4. Successful organisations are required to submit a report within 12 months of the award being made to demonstrate how the funds were expended.
- 3.5. If the organisation dissolves, Council expects the funds to be reimbursed.
- 3.6. The grant will be repayable to the Council should the project that the grant was awarded to not materialise.
- 3.7. There is no restriction to the number of times an organisation may apply for grant funding. However, the history of previous applications will be considered in the decision making process. Priority will be given to first time applicants who fulfil the criteria.
- 3.8. Awarding a grant one year does not set a precedent for awarding further grant aid in subsequent years.

4. BADGER FARM PARISH COUNCIL COMMITMENT:

- 4.1 Badger Farm Parish Council will review the grant aid budget annually as part of the overall budgeting process.
- 4.2 Badger Farm Parish Council will, periodically, review the criteria for awarding grants.

Date adopted:	11 th March, 2019
Last review date:	11 th May, 2020
Next review:	13 th May, 2024