



# BADGER FARM PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on May 13<sup>th</sup> 2024 at 7.30pm in the Bushfield Room of the Badger Farm Community Centre.

Members Present: Cllr. John Godbold  
Cllr. Helen Barlass  
Cllr. Ali Cochrane  
Cllr. Alex Skinner  
Cllr. Rhian Dolby  
Cllr. Fenella Jarvis

In Attendance: Mrs Howe, Clerk/RFO

By invitation: Cllr. Warwick (H.C.C. and W.C.C.) Cllrs. Laming and Brophy (W.C.C.)

**83/24 To elect the Chairman of the Council**

**Resolved:** Cllr. Godbold was elected as Chairman of Badger Farm Parish Council.  
Proposed by Cllr. Cochrane and seconded by Cllr. Skinner.

**84/24 To elect the Vice-chairman of the Council**

**Resolved:** Cllr. Dolby was elected as Vice-chairman of Badger Farm Parish Council.  
Proposed by Cllr. Skinner and seconded by Cllr. Godbold.

The Chairman opened the meeting

**85/24 To receive apologies for absence**

Cllr. Craven.

**86/24 Declaration of Interests**

No declarations of pecuniary interests were declared.

**87/24 To approve and adopt the minutes of the meeting held on 8<sup>th</sup> April 2024**

Minutes were approved and adopted as a true record of the meeting of Badger Farm Parish Council (B.F.P.C.) and signed by the Chairman.

**Clerk** to upload them onto the website.

CH

**88/24 Chairman's report**

The Chairman gave his report in the Annual Parish Meeting which was held immediately prior to this meeting.

**89/24 To receive report from H.C.C. Member Cllr. Jan Warwick**

The report was circulated to members prior to the meeting.

Cllr. Warwick also provided the HCC Annual Report which was circulated to Council prior to the meeting

Cllr. Warwick is concerned about the high level of truancy.

**Clerk** to upload the reports to the website.

CH

Signed by Chairman... ..

Date: May 13<sup>th</sup>, 2023

**90/24 To receive report from W.C.C. Members Cllrs. Warwick, Brophy and Laming**  
No written report was received.

**91/24 To receive reports from Members**  
N.T.R.

**92/24 Clerk's report**

1. I have sent off all the documents to the external auditor BDO, and again we were the first PC to send it in so they have used us as a test run. I was advised their initial findings confirm everything is in order.
2. I wrote to Cllr. Porter to inform her (and colleagues) that BFPC would be delighted to accept all the parcels of land with the caveat that WCC continue to maintain the grass at the same current level. WCC have written to say they will not accept those terms and their offer for us to take all the pockets of land remains the same as set out in the meeting on 9th October, 2023.
3. The solicitors acting for the new owner of Lark Hill Rise green have informed me that the new owner has no immediate plans for the land. As this is the case and the land is protected from development by the Village Green application, I do not think there is any further action needed.
4. AVA have installed the bases for the benches. We have had a formal complaint from a resident who feels the location for a bench is inappropriate and could foster anti-social behaviour in the evening as it is partially hidden from properties. The resident questioned why BFPC had not consulted with residents in close proximity with the bench and who would be affected by any misuse of the bench.
5. Portsmouth Laser Cleaning offer a service which does not include any harmful cleaning products, it is quick and efficient and the cost would be £120 per m<sup>2</sup> or £1100 for a full day, covering multiple sites. They have offered to attend a site meeting to clean a small section of the graffiti so Council can decide whether they wish to make use of their service to remove all the graffiti.

**93/24 To discuss the appointment of an Internal Auditor for 2023/4**  
After a short discussion with the Clerk, Council decided to retain Mr. Lightfoot as the internal auditor for this current year.  
**Clerk to inform Mr. Lightfoot.**

CH

**94/24 To review Council's insurance policy**  
Council considered whether to change the company providing B.F.P.C.'s insurance or whether to remain with B.H.I.B. brokers.  
**Resolved:** Council to remain with B.H.I.B.  
**Clerk to inform B.H.I.C.**

CH

**95/24 To note the Clerk's salary and hours of employment**  
The Clerk's salary scale point is 31 (NJC), the hourly rate £20.37p, and is appointed to work 20 hours per week.  
**Noted by council.**

**96/24 To appoint Councillor portfolios**  
Deferred to the June meeting.

**97/24 To appoint representatives to external bodies**

Deferred to the June meeting.

**98/24 To set the dates of ordinary Council meetings for the year 2024/25**

**2024**

June 10<sup>th</sup>

July 8<sup>th</sup>

August – summer recess

September 9<sup>th</sup>

October 14<sup>th</sup>

November 11<sup>th</sup>

December 9<sup>th</sup>

**2025**

January 13<sup>th</sup>

February 10<sup>th</sup>

March 10<sup>th</sup>

April 14<sup>th</sup>

May 12<sup>th</sup>

**Clerk** to arrange for the dates to be uploaded onto the website.

All meetings held in the Bushfield Room at the B.F. Community Centre at 7.30 p.m. unless otherwise noted on the Agenda.

CH

**99/24 To consider continued membership of HALC**

Council discussed continued membership of Hampshire Association of Local Councils and decided as Council have not used their services during the past year, it would not be beneficial to the Parish to continue with the subscription. Clerk informed Council the membership could be taken up at any time throughout the year. It will be reviewed in April 2025.

**Resolved:** Not to continue subscription to HALC.

CH

**100/24 To review and approve Badger Farm Parish Council Standing Orders and Fin.Regs**

The Financial regulations were reviewed and considered adequate to meet BFPC's needs.

**Resolved:** Council reviewed and approved Standing Orders and Financial Regulations.

**Clerk** to arrange for the amended policies to be uploaded onto the website.

CH

**101/24 Finance**

**1. To approve payments for Parish expenses, April 2024**

Payments schedule was circulated to Council prior to the meeting.

Council approved the payments for April, 2024 at £3,465.82

**2. To agree April 2024 bank statement with the bank reconciliation**

The Chairman verified the bank statements reconciled at £171,968.23

**3. To discuss opening an investment account with CCLA and transferring funds held in Unity Trust instant access saver account to a CCLA account to access an improved interest rate**

Council did not fully discuss this as two members were against the proposal due to concerns about the risk of investment. The concerned Councillors will research CCLA and inform Council at the June meeting with their findings.

**102/24 To consider planning applications received from Winchester City Council**

**Applications received:**

**24/00736** - 3 Hazel Grove, SO22 4PQ - Single storey rear ext. 1st floor side ext.

Comment: No objection. Council happy to accept the decision of the planning officer.

**Clerk** to inform W.C.C. planning department.

CH

**103/24 To discuss Badger Farm Parish Council playgrounds**

The whirlwind roundabout needs the top handle replaced, and the cable runway also needs attention. Clerk to arrange repairs with AVA recreation.

CH

Weeds are starting to grow on the surfaces of the playgrounds, Clerk to arrange for AVA to spray them.

CH

**104/24 To discuss Badger Farm estates management**

The grass cutting schedule is still not working on Badger Farm. The Chairman has been in touch with Coral Rogers of WCC who has agreed to cut the grass in front of Lark Hill Rise.

**105/24 Highways**

N.T.R.

**106/24 Parking on Badger Farm**

Parking is again becoming a problem particularly down the bottom of Badger Farm and is likely to get worse. Students use the area to park and then walk to university. Clerk to write to H.C.C. and request help to alleviate the problem which is becoming dangerous.

Clerk to write to HCC.

CH

**107/24 Graffiti**

Dealt with under Item 92./24.5.

**108/23 Items for the June 2024 Agenda**

- 1. Website**
- 2. Parish Magazine**
- 3. To appoint Councillor portfolios**
- 4. To appoint representatives to external bodies**

There being no further business to discuss, the Chairman thanked those who participated in the meeting and closed it at 9.10 p.m.