



BADGER FARM PARISH COUNCIL

Minutes of the monthly meeting of the Parish Council held on 8th April, 2024 at 7.30 p.m. in the Bushfield Room, Badger Farm Community Centre

Members present: Cllr. Godbold – Chairman

Cllrs. Barlass, Cochrane, Craven, Dolby, Jarvis, McColl and Skinner

Also present: Christine Howe – Clerk/RFO

Invited: Cllrs. Warwick, (H.C.C. & W.C.C.) Brophy and Laming (W.C.C.)

Public question time - the public are invited to speak for 3 mins each on a topic relevant to this parish or an item on the agenda – total time allowed for the public session is 15 mins.

61/24 The Chairman welcomed everyone and opened the meeting

62/24 To accept apologies for absence

Cllrs. Skinner and Craven.

63/24 To receive Declarations of Interest in respect of matters contained in this agenda in accordance with the Localism Act 2011

No declarations of interest.

64/24 Minutes – To approve and adopt minutes of the meeting on 11th March, 2024

Resolved: The minutes of the meeting on 11th March, 2024 were approved and adopted as a true record of the meeting.

Clerk to upload onto the website.

CH

65/24 Chairman's report

The Chairman informed Council that the nominations were uncontested and all Councillors retain their seats for the next 4 years.

Graffiti has been sprayed onto the boundary wall of a property in Kestrel Close.

As this is private land (and wall), Council are not responsible for removing it but the Chairman will visit the owners of the property to try to resolve the problem.

BFPC have received a good report from the Internal Auditor. Council are very pleased with the report and the Chairman thanked the Clerk for achieving this result.

JG

66/24 To receive the report from H.C.C. Member Cllr. Jan Warwick

The report was circulated to Council prior to the meeting and will be uploaded onto the website.

Clerk to upload the monthly report onto the website.

CH

67/24 To receive the report from W.C.C. Members Cllrs. Warwick, Brophy and Laming

The report was not received.

68/24 Finance

1. To approve payments for Parish expenses, March 2024

Payments schedule was circulated to Council prior to the meeting.
Council approved the payments for March, 2024 which totalled £2,185.53

APRIL PAYMENTS (March exp.)			
Date Paid	Supplier	Goods supplied	Gross
03/03/24	Tony Nelson	Speed camera	100.00
03/03/24	DM Payroll Services	Payroll	50.00
03/03/24	Digitoolbox	Email	65.22
03/03/24	Mrs. Howe	March Salary	939.94
03/03/24	Clerk expenses	B/band + exps.	250.05
03/03/24	BF&OBRCA	Room Hire	48.00
03/03/24	H.C.C.	L.G.P.S	308.43
03/03/24	H.M.R.C.	N.I. & P.A.Y.E.	340.83
03/03/24	T.L.C.	Website maintenance	40.00
03/03/24	EE Network	Mobile phone	8.06
03/03/24	I.C.O.	Registration Renewal	35.00
			£2,185.53

2. To agree March 2024 bank statement with the bank reconciliation

The Chairman verified the bank statements reconciled at £141480

3. To receive and note the end of year accounts

Council noted the end of year accounts.

4. To receive the Internal Audit Report 2023/24

Council considered and were pleased with the internal audit report.

5. To approve the internal audit report 2022/23 for submission to the Ext.Aud.

Council approved the internal audit report and asked **Clerk** to submit it to the external auditor.

CH

6. To approve Section 1 of the Annual Governance & Accountability Return (AGAR) 2023/24 Annual governance statement of the annual Return for submission to the external auditor

Council approved Section 1 of the AGAR and asked **Clerk** to submit it to the external auditor.

CH

7. To approve Section 2 of the Annual Governance and Accountability Return 2023/24 Accounting statements of the annual return and statement of variances for 2023/24 for submission to the external auditor

Council approved Section 2 of the AGAR and asked **Clerk** to submit to the Ext.Aud.

8. Notice of public rights and publication of unaudited annual governance and accountability return

To note the dates for the Exercise of Public Rights are to be announced on Sunday, 2nd June, and will be available for the public to view them from Monday 3rd June until Friday 12th July.

Clerk to upload onto the website and handed the Chairman one for the notice board.

CH

9. Council to confirm there is no conflict of interest

Council confirmed there was no conflict of interest and the Chairman signed the No Conflict of Interest document on Council's behalf.

Clerk to forward to the External Auditor.

CH

69/24 To receive the Clerk's report

1. The cattle on Whiteshute Ridge have been moved into the 2nd half of the grazing area.
2. The refurbishment of the bus shelters will commence in May 2024.
3. I contacted the Auction House which handled the auction (2021) of land in front of Lark Hill Rise to request the name and email address of the new owner. As they were unable to give that to me (data protection) I asked if they would forward an email to the new owner. This they were kind enough to do but to date I have not received a response.
4. The playground inspection reports were sent to Cllrs. prior to the meeting.
5. The stone marker for King Charles' tree has been ordered and is expected to take 3 months for completion.
6. We have received the first half of the precept from W.C.C.
7. AVA are awaiting information on where to locate the skip they will need to hold the spoil.

70/24 To receive reports from B.F.P.C. Members

N.T.R.

71/24 To discuss planning applications received from W.C.C.

Applications:

24/00584 - 31 St. Anne's Close, SO22 4LQ

Conversion of garage into habitable space, extension above existing garage space to create additional bedroom space, in addition to the reconfiguration of the porch area.

Comment: No objection - Happy to accept the planning officer's decision.

Clerk to inform WCC Planning Department.

CH

Council are unhappy at the lack of information from the enforcement team when they send across their spreadsheets. Cllr. Laming was made aware.

A resident reported that a property in May Tree Close has built a boundary wall but we do not have any evidence of this. Cllr. Laming to investigate and report back to BFPC.

BL

72/24 Estate Management

Grass cutting as usual is sporadic. The contractors attend but do not actually cut the grass. They opt to sit in their vehicle instead.

Clerk to inform AVA (when I have the information) that we require one extra bench to be installed. Cllr. Cochrane to email Clerk with the location.

CH

73/24 Highways

Potholes continue to be a problem. Cllr. Warwick explained that while the weather remained inclement the potholes could not be repaired.

74/24 Playgrounds

The swings on Lark Hill Rise playground required oil.

Clerk to contact AVA.

CH

75/24 To discuss land transfer from Persimmon Homes to BFPC

Council resolved to take over ownership of all the Persimmon land with the proviso WCC would continue to maintain all the land at the current 2023/24 level. BFPC would pay for any additional work over and above that currently provided by WCC.

Clerk to inform Mr. Stuart Dunbar-Dempsey.

CH

76/24 To discuss Green Smile maintenance quote for Persimmon land

Chairman has not yet contacted Green Smile, waiting for Council to decide which pieces of land they wish to take ownership of.

77/24 Items for inclusion on the Agenda for the 13th May 2024

1. Councillor portfolios
2. Cllrs. to be appointed to outside agencies

There being no further business to discuss, the Chairman thanked all present and closed the meeting at 8.46 p.m.