



BADGER FARM PARISH COUNCIL

Minutes of the monthly meeting of the Parish Council held on 17th April, 2023 at 7.30 p.m. in the Warren Room, Badger Farm Community Centre

Members Present: Cllr. Godbold – Chairman
Cllrs. Barlass, Dolby, Jarvis, McColl, Cochrane, Skinner

In attendance: Mrs. Howe (Clerk and Responsible Finance Officer)

Invited: Cllrs. Warwick, (H.C.C. & W.C.C.) Williams and Laming (W.C.C.)

Public question time - the public are invited to speak for 3 mins each on a topic relevant to this parish or an item on the agenda – total time allowed for the public session is 15 mins.

1 member of the public attended the meeting

56/23 The Chairman welcomed everyone and opened the meeting

57/23 Co-option of a new Councillor

Council voted unanimously to co-opt Catherine Craven onto Badger Farm Parish Council. Catherine attended 3 previous meetings to comply with Badger Farm policies. All official documents were signed by Cllr. Craven and witnessed by the Clerk. Clerk to send documents to W.C.C. Electoral Services.

CH

58/23 To accept apologies for non-attendance at the meeting

None received.

59/23 To receive Declarations of Interests in respect of matters contained in this agenda in accordance with the Localism Act 2011

No declarations of interest were received.

60/23 Minutes – To approve and adopt the minutes of the meeting on 13th March, 2023

Resolved: The minutes of the meeting on 13th March, 2023 were approved and adopted as a true record of the meeting.

Clerk to upload onto the website.

CH

61/23 Chairman's report

The Chairman had stones thrown at his car whilst driving in Badger Farm. As this could have had serious consequences, the Chairman 'phoned the police on 999. The police chased the offenders and managed to apprehend two of them. They have not been seen on Badger Farm since the incident.

62/23 To receive the report from H.C.C. Member Cllr. Jan Warwick

The report was circulated prior to the meeting.

63/23 To receive the report from W.C.C. Members Cllrs. Warwick, Williams and Laming

The report was not received.

64/23 Finance

1. To approve the payments for running the parish during March, 2023

Council approved the payments for March, 2023 at £7,008.66.

2. To agree the monthly bank statement for March, 2023 with the bank reconciliation

The Chairman verified the March, 2023 bank statement reconciled at £118,670.86

3. To receive the end of year accounts

Received and approved.

Signed by Chairman.....

17th April, 2023

4. To receive and discuss the Internal Audit Report 2022/23

The internal audit report was discussed by Council and noted the Control Objectives B and E on the report were not complied with. As this action was purely to help B.F. residents, Clerk asked the Chairman to forward her a letter explaining Council's action which she will send to the External Auditor along with the AGAR (Annual Governance and Accountability Return).

5. To note the internal audit report 2022/23 for submission to the external auditor.

Council agreed the internal audit report and noted the need for total compliance.
Council asked Clerk to submit it to the External Auditor.

CH

6. To approve Section 1 of the Annual Governance & Accountability Return (AGAR) 2022/23 Annual governance statement of the annual Return for submission to the external auditor.

Council agreed and approved section 1 of the Annual Governance and Accountability Return And asked Clerk to submit it to the External Auditor.

CH

7. To approve Section 2 of the Annual Governance and Accountability Return 2022/23 Accounting statements of the annual return and statement of variances for 2022/23 for submission to the external auditor.

Council approved section 2 of the Annual Governance and Accountability Return and asked Clerk to submit it to the External Auditor.

CH

8. Council confirmed there is no conflict of interests with BDO LLP

9. To consider awarding a grant of £270 to Tidy Badger Farm Group

Council discussed the grant application and decided unanimously to award the full grant.
Clerk to arrange the payment.

CH

65/23 To receive the Clerk's report

1. AVA have replaced the basket swing and the cross beam on the cradle swings. They are now completely safe and fully operational.
2. The memorial bench will be installed this month. The cost of installation is £1,626.72 inc.vat
3. All Councillors are now able to access and contribute information to Parish Online maps.
4. T.L.C. have replied to say they are happy to speak to Councillors. Reply circulated to Cllrs.
5. I have received a quote of £634.71 for two communication boards and have ordered them as agreed in the March mins.
6. The first half of the annual precept was received on 5th April, 2023, £30,202.50p.

66/23 To receive reports from B.F.P.C. Members

None received.

67/23 To discuss planning applications received from W.C.C.

Applications received:

23/00565 – 17 Wren Close, SO22 4HX Convert garage (part) to gym, utility & store. Single storey rear ext. Int. reconfigure to form office, w.c. open plan living area.

Comment: No comment can be made on this application as it is now the subject of a Certificate of Lawfulness and no longer in the hands of the planning department.

Clerk asked to send email received from W.C.C. regarding this application to Cllr. Laming.

CH

23/00391 – 41 Harrow Down, SO22 4LZ Front porch.

Comment: Support the application.

23/00419 – 47 Falcon View, SO22 4EP Single storey rear extension, vaulted roof and rooflights.

Comment: Support the application.

23/00404 – 8 Rooks Down, SO22 4LT Front and rear extensions.

Comment: Support the application.

Cornerstone – Highways land on Ridgeway – 20 mtr. Telephone mast

Comment: No comment to be made on this pre-application.

Clerk to send comments to W.C.C. Planning department.

CH

Decisions made:

68/23 Estate Management

The Lengthsman is going to clear the area at Wren Close of all brambles in preparation for the installation of a bench. His next visit is due on 26th April, 2023.

69/23 Highways

Council discussed how the potholes are worsening.

70/23 Playgrounds

Covered under Item 65/23.1

71/23 I.T. Management

The first meeting of the I.T. working party was held and good progress was made towards formulating the structure for the new website. A follow up virtual meeting will be held on 20th April, 2023 in the evening.

72/23 Items for inclusion on the Agenda for the 8th May, 2023 meeting

1. Tree for King Charles' Coronation.

There being no further business to discuss, the Chairman thanked all present and closed the meeting at 8.50 p.m.

The next meeting on Tuesday 9th May will take place in the Bushfield Room, Badger Farm Community Centre immediately after the Annual Parish Meeting which takes place at 7.00 p.m.