



BADGER FARM PARISH COUNCIL

**Minutes of the monthly meeting of the Parish Council held on 11th September, 2023 at
7.30 p.m. in the Bushfield Room, Badger Farm Community Centre**

Members Present: Cllr. Godbold – Chairman
Cllrs. Barlass, Craven, Cochrane, McColl and Skinner

In attendance: Mrs. Howe (Clerk and Responsible Finance Officer)

Invited: Cllrs. Warwick, (H.C.C. & W.C.C.) Brophy and Laming (W.C.C.)

Public question time - the public are invited to speak for 3 mins each on a topic relevant to this parish or an item on the agenda – total time allowed for the public session is 15 mins.

3 members of the public attended the meeting

137/23 The Chairman welcomed everyone and opened the meeting

138/23 To accept apologies for absence
Cllrs. Jarvis and Dolby.

139/23 To receive Declarations of Interests in respect of matters contained in this agenda in accordance with the Localism Act 2011
No declarations of interest.

140/23 Minutes – To approve and adopt the minutes of the meeting on 10th July, 2023
Resolved: The minutes of the meeting on 10th July, 2023 were approved and adopted as a true record of the meeting.
Clerk to upload onto the website.

CH

141/23 Chairman's report

The Chairman reported that to date the planning application for the proposed development of Bushfield Camp has not been submitted so BFPC are unable to comment until details are known.

The Chairman has taken a picture of sub-standard work completed by H.C.C. on a path. The work was done recently but already the weeds are pushing through the thin layer of tarmacadam. The Chairman will inform Cllr. Jan Warwick.

JG

142/23 To receive the report from H.C.C. Member Cllr. Jan Warwick

The report was circulated to Council prior to the meeting and will be uploaded onto the website.
Clerk to upload onto the website.

CH

Cllr. Warwick was unable to attend as she was at another P.C. meeting.

143/23 To receive the report from W.C.C. Members Cllrs. Warwick, Brophy and Laming

The report was circulated to Council prior to the meeting and will be uploaded onto the website.
Clerk to upload onto the website.

Cllr. Laming did not attend the meeting

Cllr. Brophy informed Council the alcohol consumption in public spaces protection order has

Signed by Chairman.....

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been extended for another 3 years until September 2026. This is to assist the policing of anti-social behaviour, it is not a total ban on drinking in public.

Cllr. Brophy informed Council that the proposed Bushfield Camp development would be considered under the existing Local Plan and not the emerging one which is due to be adopted in 2025.

144/23 Finance

1. To approve the payments for running the parish during July/August, 2023

The payments list was circulated to Council prior to the meeting.

Council approved the payments for July/August which totalled £5,175.16

AUGUST '23 PAYMENTS (JULY EXP.)					
DATE PD	SUPPLIER	DETAILS	BACS. NO.	VAT NO.	GROSS
01/08/23	H.C.C.	Pension	19280266	-	290.94
01/08/23	H.M.R.C.	N.I.	35466917	-	16.40
01/08/23	H.M.R.C.	P.A.Y.E.	535633284	-	131.40
01/08/23	Mrs. C. Howe	Salary + exp.	791501830	190023639	984.48
01/08/23	T.L.C.	Website maintenance	320886775	-	40.00
01/08/23	Mr. Tony Nelson	Speed camera maintenance	992771187	-	100.00
01/08/23	W.C.C.	Dog bin emptying	D/D	-	325.00
01/08/23	Digi Toolbox	Webroot	188516624	179066377	18.00
01/08/23	EE	Phone network	D/D	245719348	8.04
15/08/23	H.M.R.C.	Backpayment		-	133.34
				TOTAL	£2,047.60

SEPTEMBER '23 PAYMENTS (AUGUST EXP.)					
DATE PD	SUPPLIER	DETAILS	BACS. NO.	VAT NO.	GROSS
01/09/23	BF&OBRCA	Room Hire	512074449	-	48.00
01/09/23	H.C.C.	Pension	290707124	-	290.94
01/09/23	H.M.R.C.	N.I.	588631370	-	16.40
01/09/23	H.M.R.C.	N.I.	769855529	-	133.34
01/09/23	H.M.R.C.	P.A.Y.E.	378068689	-	131.40
01/09/23	Mrs. C. Howe	Salary + exp.	917349111	-	1,291.60
01/09/23	T.L.C.	Website maintenance & printing		-	327.50
01/09/23	Mr. Tony Nelson	Speed camera maintenance	82192580	-	100.00
01/09/23	Brooke Biomass	Green waste	407602060	220395925	24.00
01/09/23	EE	Mobil network	D/D	245719348	8.04
01/09/23	Green Collar	Bus shelter clean and graffiti removal	111067683	279963235	125.00
01/09/23	Mr. Edward Heron	Planning con. mtg. 14.8.23 & Briefing note	72798	-	480.00
01/09/23	H.M.R.C.	N.I.	769855529	-	133.34
02/09/23	Unity Trust	Service charge	D/D	-	18.00
				TOTAL	3,127.56

Council requested Clerk to send the monthly payments to all Cllrs.

CH

2. To agree the monthly bank statement for July/August, 2023 with the bank reconciliation

The Chairman verified the bank statements reconciled at £132,814.14

3. To consider awarding a grant of £400 to CAB

This is an increase of £50 from 2022-23. During the year from April 2022 to March 2023 advice was given to 63 residents of Badger Farm.

Resolved: Council approved awarding a grant of £400

Clerk to inform CAB and arrange payment.

CH

4. To consider awarding a grant of £200 to Chat Tea Café

Signed by Chairman.....

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Resolved: Council approved a grant to the Chat Tea Café
Clerk to inform Chat Tea Café and arrange payment.

CH

145/23 To receive the Clerk's report

1. We still await the External Auditors to sign off BFPC accounts. Most P.C.'s are in the same position. Clerk to inform Councillors if the result of the Audit is negative.

CH

146/23 To receive reports from B.F.P.C. Members

Cllr. McColl reported that she had removed all the wildflower barrier ropes and that Green Smile (contractors engaged by BFPC) had already mown and collected the cuttings and did a really good job of it.

Cllr. Cochrane informed Council the Repair Café will take place on 21st October.

147/23 To discuss planning applications received from W.C.C.

Applications received:

23/01928/TPO - 6 Charfield Close, SO22 4PZ – To lift crown to 6 mtrs above level of roof of property. Overhanging branches to be removed on 6 Charfield Close side of the tree. Trunk and branches on Stanmore Lane side to be left as is.

Comment: BFPC happy to leave the decision to the planning officer.
Clerk has informed WCC.

148/23 Estate Management

See Item 146/23.

149/23 Highways

N.T.R.

150/23 Playgrounds

The playgrounds were inspected and cllrs. sent the reports. The basket swing required attention and is now completely safe. AVA have not charged for the repair. If any charge is made the RFO will contest it as the swing is fairly new and within the guarantee period.

151/23 I.T. Management

The email accounts have now been transferred by DigiToolbox using a Microsoft account. Most Councillors are now on the new system.

152/23 To discuss proposed development on Bushfield Camp

As no planning application has yet been submitted, Council decided to delay the discussion to the October meeting. so a fully informed response can be formulated and sent to the planning department. To ensure that all relevant points are covered, Council will engage Mr. Edward Heron (Planning Consultant) to formulate a response to the planning application and speak on behalf of BFPC and the residents at the planning committee.

Resolved: To instruct Mr. Edward Heron to formulate the response and represent BFPC at the WCC planning committee when it discusses the planning application.

CH

153/23 To discuss purchasing a tree/sapling to commemorate King Charles III inauguration

Resolved: Chairman to select and arrange for a tree to be planted.

JG

154/23 To discuss the transfer of land on Badger Farm from Persimmon Homes to the Parish

If BFPC take over ownership of the pieces of land from Persimmon Homes the maintenance cost will become the responsibility of the P.C. instead of W.C.C. Some Cllrs. are against taking over responsibility for the plots citing cost and unknown factors.

Other Cllrs. consider it would be good to take over ownership if the cost of maintenance is reasonable as this would be of benefit to the parish and it's residents as the standard of grass cutting by WCC contractors remains sub-standard. Ownership of the land would put BFPC in control of the grass cutting contractors.

Clerk was asked to investigate the cost for 4 cuts per year.

One Cllr. does not want plots to be sold to residents as she is concerned residents will extend their gardens or properties and erect fences.

The Chairman asked the residents present for their opinion, the reply was for the Parish Council

CH

to take over possession of the land.

Resolved: Council do not yet have all the information to enable them to make a considered decision and have commuted the decision to the October meeting.

154523 Items for inclusion on the Agenda for the 9th October, 2023 meeting

1. To consider and approve the budget for 2024/25.
2. To discuss accepting the transfer of land on Badger Farm from Persimmon Homes to Badger Farm Parish Council.
3. To consider using a professional company to create and host a new website.
4. Benches.

There being no further business to discuss, the Chairman thanked all present and closed the meeting at 8.40p.m.