



**Minutes of the Meeting of the Parish Council held on 17th May 2021 at 7.20 p.m.
Central open space, Badger Farm**

Members Present: Cllr Julie Lacey – Chairman, Cllr Helen Barlass, Cllr Ali Cochrane, Cllr Rhian Dolby
Cllr John Godbold, Cllr Fenella Jarvis, Cllr Sarah McColl, Cllr Jackie Johnson

In Attendance: Mrs. Christine Howe, Clerk and Responsible Finance Officer

By invitation: Cllr Warwick (HCC & WCC) Cllr Laming (WCC)

1/21 To elect the Chairman of the Council

Resolved: Cllr. Julie Lacey was elected as Chairman, proposed by Cllr. Dolby, seconded by Cllr Jarvis.

The Chairman opened the meeting

2/21 To receive apologies for absence

None received,

3/21 Declaration of Interests

No declarations of pecuniary interests were declared.

4/21 To approve the minutes of the previous meeting on 12th April, 2021

Council approved as a correct record the minutes of the meeting on 12th April, 2021

5/21 To receive the Chairman's report

Nothing to report which wasn't covered by the report in the Annual Parish Meeting previously.

6/21 To receive the report from Cllr. Jan Warwick, HCC Member

Report was received and circulated prior to the meeting.

7/21 To receive report from WCC Members

No report was received.

8/21 To receive reports from Members

Cllr McColl attended a meeting with WCC to discuss the grass cutting programme for Badger Farm. As part of an initiative to help and encourage insects and biodiversity they are trialing a reduced cutting regime this year. There was one cut in early April and the next cut will be in early June. This is to accommodate the "No Mow May" initiative. This means there will be five cuts a year. Cllr McColl to find out if the new cutting programme is just for the verges or the Davis and Central playground areas. The problem with dog faeces not being picked up has arisen again. Councillors will resume spray painting the faeces to remind owners they should pick them up and abide by the code of good dog owners. Councillors are asked to volunteer for spray painting duties.

SMcC

9/21 To receive Clerk's report

The HCC annual contract between HCC and BFPC has been agreed and signed for temporary speed signs to be erected from 1st August 2021 until 31st July, 2022. Following a resident's complaint about the hedge fronting Meadow Way impeding the sight line of traffic I contacted Sainsburys and they agreed to trim the hedge.

10/21 Finance – 1. To approve the payments for running the parish during April 2021

Council approved the payments for April, 2021 at £2,955.67

APRIL PAYMENTS				
Date Pd	Supplier	Details	Bacs. No.	Gross
10/05/21	B.H.I.B.	Insurance fee	398133360	865.04
10/05/21	H.A.L.C.	Subscription fee	999009884	619.68
10/05/21	Mrs. C. Howe	April Salary + exp.	927701915	891.97
10/05/21	H.M.R.C.	P.A.Y.E.	119675983	100.40
10/05/21	H.M.R.C.	N.I.	17282298	16.40
10/05/21	H.C.C.	Pension	490937691	273.30
10/05/21	Mrs. C. Howe	Zoom Subscription	511986739	143.88
10/05/21	T.L.C.	Website maint.	113420226	40.00
10/05/21	3 Network	Mobile phone	313633651	5.00
TOTAL				£2,950.67

2. To agree the monthly bank statement for April with the bank reconciliation

The Chairman agreed the bank statement reconciled at £117,869.05

11/21 To review the Council's asset register

Reviewed and amended as necessary prior to the meeting.

12/21 To review the Council's insurance policy and provider

Council approved the insurance policy provided with BHIB for the remainder of the 3 yr. contract.

Resolved: to continue using BHIB.

13/21 To note the Clerk's salary scale point at 26 and to work 15 hours per week

Noted.

14/21 To appoint the internal auditor for 2021/22

Resolved: to continue the 3 yr. contract with Lightatouch.

15/21 To appoint councillors as representative to external bodies

Deferred until June meeting.

16/21 To appoint Councillor portfolios

Deferred until June meeting.

17/21 To set the dates of ordinary Council meetings for the year 2021-22

Resolved: Dates and time of the meetings were confirmed.

18/21 To consider continued membership of HALC

Council approved continued membership of HALC.

19/21 To review Council's policies

No policies due for review.

20/21 To consider planning applications received from WCC

21/00452 – 22 Rances Way, SO22 4PN – Erection of single storey garden building.

Comment: No objection. Clerk to inform WCC.

CH

21/21 To discuss the playgrounds

Nothing to discuss.

22/21 To discuss Estates Management

The agreement with the Lengthsman is on the same footing as last year.

23/21 To discuss any highways and transport issues

Nothing to discuss.

24/21 Items for inclusion on the June agenda

1. To appoint councillors as representative to external bodies

2. To appoint Councillor portfolios

There being no further business to discuss, the Chairman closed the meeting at 8.00 p.m.