



**Minutes of the Meeting of the Parish Council held in the Bushfield Room, Badger Farm Community Centre at 7.30 p.m. on Monday 8<sup>th</sup> October, 2018.**

Members Present: Cllr. Mrs. Rhian Dolby - Chairman  
Cllr. Mrs. Julie Lacey – Vice Chairman  
Cllr. Mrs. Fenella Jarvis  
Cllr. Godbold  
Cllr. Skinner  
Cllr. Parsons

In Attendance: Mrs. C. Howe - Parish Clerk

By invitation: Cllr. Mrs. Bell (W.C.C.) Cllr. Laming (W.C.C.)

**ACTION**

**120/18 To accept apologies**

Cllr. Mrs. Warwick

**121/18 To receive any Declarations of Interest from Members**

None received.

**122/18 To approve as a correct record, the minutes of the Parish Council Meeting on 10<sup>th</sup> September, 2018**

**Resolved:** The minutes were accepted and duly signed by the Chairman as a true record.

**123/18 Matters arising (urgent items not on the agenda)**

Chairman informed Council that The Manager of Sainsbury's (Badger Farm store), had agreed to re-site their defibrillator from inside the store to an outside wall and they would cover the cost. Sainsbury's would also donate £500.00 to the cost of a cabinet to house the defibrillator. BFPC to make up the shortfall. Clerk to write and thank Mr. Copper (store manager).

CH

A grant to cover the cost of installing a new picnic bench was granted by Cllr. Warwick. When BFPC are in receipt of the monies, Cllr. Godbold to contact VitaPlay and arrange for the purchase and installation of the picnic bench.

**124/18 To receive reports from H.C.C. and W.C.C. members**

**W.C.C.**

Report previously circulated to members.

Cllr. Laming has asked W.C.C. to instruct the owner of 46 Harrow Down to tidy up the garden.

Town and Country Planning Act 1990 (Section 216).

**H.C.C.**

Report previously circulated to members.

Chairman.....

8<sup>th</sup> October, 2018

**125/18 To receive reports from outside bodies**

Cllrs. Dolby and Godbold together with the Clerk attended a planning session (run by W.C.C.) at the Guildhall on Tuesday 2<sup>nd</sup> October, 2018. Various representatives (planning) from W.C.C. attended. The Chairman asked Cllrs., to try and attend future meetings.

**126/18 Planning:**

**18/01941** – 12 Hazel Grove, reduce size of windows in side ext., add roof lights.

Comment: No comment.

FJ

**18/01938** – 27 Elder Close, drop kerb, create new driveway, new bay window.

Comment: Happy to accept the Officers determination.

JG

**18/01921** – 9 Juniper Close, single storey front extension.

Comment: No comment.

FJ

Cllr. Jarvis asked that the weekly planning list be circulated to all Councillors and for the Cllrs. to reply with any comments to her.

CH/All

Cllrs. Godbold and Jarvis to formulate a flow chart to follow with regard to planning and to bring it back to November meeting.

FJ/JG

**127/18 Recreation****1. Open spaces**

Cllr Jarvis noted that WCC Tree Officer has been round and marked trees for attention with an orange cross.

**2. Playgrounds**

Cllr. Godbold sprayed the surfaces of the playgrounds with weed killer to try and eradicate the weeds which have seeded there. The spraying will be repeated before the next meeting which should ensure the weeds are killed.

JG

Clerk asked to send the Playground Inspection report to full Council.

CH

Cllr. Lacey circulated a photocopy of the signs which will now be fabricated for the playgrounds by Fenland Leisure.

**128/18 Highways and transport****Speed Monitoring-**

Following concern from residents regarding speeding along some roads in the Parish, enquiries have been made to other parishes around Winchester which have implemented speed monitoring. Awaiting information on this. Will put a paragraph in the Community News, website and our social media requesting input from parishioners to gauge whether there is a need for monitoring.

Road works - Planned works due to start on 10th October in Wren Close for Virgin Media - no carriageway incursion. Cllr. Skinner to send a short report for the newsletter to the Chairman so it can be sent in also to the Clerk to be inserted onto the Website.

**129/18 Communications****1. Website**

There was discussion about whether or not the e.mail addresses worked. Cllrs. to test their e.mail addresses to ensure they are working correctly.

ALL

**2. Facebook**

Cllr. Lacey informed council that she is trying to put more onto the BFPC FB page.

**3. Twitter**

Chairman is now following BFPC and Cllr. Lacey has been following since it started.

**4. Newsletter**

2<sup>nd</sup> November is the deadline for articles to be included in the Newsletter. Cllr. Skinner to send an article to the Chairman to be submitted in the Newsletter.

**5. Notice Boards**

Nothing to report.

**130/18 Lengthsman**

28<sup>th</sup> November is scheduled for the next visit of the Lengthsman.

**131/18 To discuss the complaint regarding planning made to the Monitoring Officer and consider safeguarding proposals against further complaints**

**Resolved:** Deferred until the next meeting unless Cllrs. hear from the M.O. before the next meeting, in which case Cllrs., to convene a meeting to discuss the outcome.

RD/JG/FJ

**132/18 To discuss training for Councillors**

**Resolved:** Clerk to arrange appropriate training for councillors.

CH

**133/18 To discuss online banking for B.F.P.C.**

**Resolved:** BFPC to complete all payments and receipts wherever possible to suppliers online. Clerk will make the payments online with two signatories required to authorize them. Robust financial controls will remain in place and supporting documentation be provided for the Chairman to sign along with another signatory at every meeting. Clerk to action.

CH

**134/18 To discuss BFPC becoming members of the L.G.P.S.**

**Resolved:** B.F.P.C. to become members of the L.G.P.S. Clerk to arrange.

CH

**135/18 Finance****1. To agree payments made in October for September invoices and sign cheques**

Payments were agreed and the cheques signed off.

PAYMENTS FOR SEPTEMBER 2018 - BFPC				
Date	Payee	Goods Supplied	Chq. No.	Amount
8.10.18	Badger Farm Community Centre	Room Hire	73	23.75
8.10.18	Mrs. C. Howe	Sept.salary, + Exp.	74	1,004.62
8.10.18	3 Mobile Network	Mobile phone	75	10.13
8.10.18	T.L.C. Online	Website maint. + printing business cards	76	95.00
			<b>TOTAL</b>	<b>£1,133.50</b>

**2. To agree the monthly bank balance with the bank statement**

Agreed and signed by the Chairman.

**3. To receive and accept the quarterly budget report**

Budget received and accepted.

There being no further business to transact, the Chairman thanked all present and closed the meeting at 8.55 p.m.

The date and location of the next meeting -

**Monday 12<sup>th</sup> November, 2018, Badger Farm Community Centre at 7.30 p.m.**