

# BADGER FARM PARISH COUNCIL

## Minutes of the Meeting held on 13th May 2013

### PRESENT:

Will Hawthorne (Chair)  
Fenella Jarvis  
Chrissie Sanders  
Dean Upton

### IN ATTENDANCE:

Martin Macpherson (Clerk)  
Cllr Lynda Banister (WCC)  
Cllr Brian Laming (WCC)  
Cllr Phil Bailey (HCC)

### APOLOGIES:

John Godbold  
Heather Nicholson  
PC Gareth McGaw

### 1145. Minutes of the Last Meeting

The minutes of the meeting held on 8<sup>th</sup> April 2013 were **AGREED** and signed by **WH** as an accurate record.

### 1146. Reports and Recommendations from Working Parties

#### a) Police

No police report had been received but **MM** reported that:

- (i) The next Partners and Communities Together (PACT) meeting for Stanmore, Badger Farm, Oliver's Battery and St Cross will take place at King's School, Community Room (Sports Centre) on Tuesday 2<sup>nd</sup> July at 1915.
- (ii) Further to minute 1141 a) (iv) page 874 the police had now forwarded a draft letter to residents. Councillors proposed a number of amendments. These will be taken up with the police.

**DU** reported that:

- (iii) Wheatlands Close had now appointed a new Neighbourhood Watch Co-ordinator.

#### b) Open Space

Councillors reported their satisfaction that:

- (i) The dangerous metal obstruction on the Davis Kickabout had been removed.
- (ii) Good progress was being made with the estate-wide tree surgery.

#### c) Planning

**MM** reported that:

- (i) 2 new applications had been received:

Lowden Close	Conservatory to west of property with an integral south facing bay window and move associated fence and gate.
Juniper Close	Two storey side extension and new front porch

(ii) 1 application had been approved:

Harvest Close	Demolition of existing conservatory and erection of single storey rear extension and addition of porch to side elevation.
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(iii) No applications had been refused

d) Play Equipment

**MM** reported that:

- (i) "In-house" fortnightly play equipment inspections are up to date.
- (ii) The most recent Vita Play inspection took place on 7 May. The following defects were identified with higher levels of risk (eg A - potential for death, B - severe or C - minor injury):

Equip	Defect	Action	Risk
<b>Central Kickabout</b>			
Trim Trail	Two traverse ropes worn to core	Monitor /Replace	C
<b>Davis Kickabout</b>			
Multi Play	Rope on Incline ladder worn	Monitor /Replace	C

Council **AGREED** that these defects should be monitored.

e) Transport

**KT** had forwarded a report:

- (i) Engineering work between Southampton and Fareham will affect rail services on the next few Sundays.
- (ii) Fares on Stagecoach services in the Hampshire area, including daily and weekly tickets, were increased to £1-80 single from Sunday 21 April. Bluestar No. 1 will have an additional 0035 service from Winchester to Southampton on Friday and Saturday nights.
- (iii) Flybe is now offering a twice weekly Barcelona / Southampton service.
- (iv) Major roadworks will commence on 1 July at Junction 9 of the M3 (Winnall Roundabout) and last for about two months. Major disruptions are possible.

f) Communications

**MM** and **DU** reported that the new software on the website appeared to be successfully blocking the large number of spam attacks.

g) Finance

**MM** reported that:

- (i) Income and Expenditure remained within budget.
- (ii) The cleared bank balance on 1 May 2013 was £54,994.54. There were two un-cleared cheques to the values of £175.00 in favour of Vita Play and £100 to Oliver's Battery Primary School. The bank statements and reconciliation for April 2013 were signed by **WH**.
- (iii) The 2013 first half precept payment of £14,487.51 was paid into the bank on 17 April 2013.

h) Parish Lengthsman

**MM** reported that:

- (i) The Lengthsman will be available in Badger Farm on the following dates in 2013/14:

17, 18, 19 June 2013  
16, 17, 18 September 2013  
16, 17, 18 December 2013  
24, 25, 26 March 2014

i) Community Centre Lease Compliance

NTR

j) Whiteshute Ridge

NTR

k) County Council Rep

**PB** introduced himself having been elected as the new County Councillor for Winchester Downlands and said that he intended to attend every other monthly meeting.

l) City Council Reps

**LB** reported that:

- (i) A company had mounted a legal challenge to WCC Strategic Plan about the long term development of Micheldever.

- (ii) She had arranged for the Badger Farm Road underpass and the May Tree Close underpass to be swept and cleaned out.

m). Notice Board Rep

NTR

n). Newsletter Rep

NTR

#### **1147. 2012/13 Audited Accounts**

**MM** reported that:

- a) The internal audit for 2012/13 had been conducted by Mr Nicholas Caiger on 16 April 2013. No problems had been identified. Copies of the Balance Sheet and Income & Expenditure Account at 31 March 2013 were circulated. He summarised the "Significant Variances" return and the "Supporting Statement".
- b) The Accounts for the year ending 31 March 2013 and the Statement of Assurance were **APPROVED** by Council. The Balance Sheet, Income and Expenditure Account, Asset Register, Supporting Statement and Explanation of Variance (including the Reconciliation of Statement of Accounts) were signed by **WH** prior to their being forwarded to BDO LLP in Southampton.
- c) The Annual Governance Statement was **APPROVED** by Council.
- d) The Auditor stated in his report that: "I have noted that the Council will shortly be reviewing the Standing Orders and Financial Regulations. I recommend that they are reviewed annually, simply to make sure that they comply with current law." This requirement will be incorporated in the Financial Risk Assessment Document.
- e) The Auditor's summary comment was "I thought that your records were in very good order".
- f) Notices advertising Electors rights had been passed to **CS** for display on the Parish notice boards from 20 May to 2 June 2013.

#### **1148. Donation**

A request for a donation had been received from Victim Support who provide emotional and practical support to the victims of crime and to witnesses. Council **AGREED** that a donation of £100 was appropriate.

#### **1149. Correspondence**

There was no correspondence to discuss.

## 1150. Payment of Accounts

The following payments were approved and signed:

1646	Vita Play	Repairs to safety surfacing	£ 35.00	£ 5.83
1647	M D Macpherson	Clerk Salary (April)	£ 321.20	£ -
1648	Vita Play	Play Inspections (May)	£ 76.80	£ 12.80
1649	Do the Numbers	Internal Audit	£ 235.00	£ -
1650	Aon UK	Insurance Premium	£ 2,355.35	£ -
1651	WCC	Dog Bin Emptying	£ 455.00	£ -
1652	Victim Support	Donation	£ 100.00	£ -
1653	BT	Clerk Telephone	£ 53.85	£ 9.39

## 1151. Any other business

There being no further business the meeting closed at 2045.

Signed

Date