BADGER FARM PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on May 11th 2026 at 7.15 p.m. in the Warren Room of the Badger Farm Community Centre.

Members Present: Cllr. John Godbold
Cllr. Helen Barlass
Cllr. Ali Cochrane
Cllr. Fenella Jarvis
Cllr. Alex Skinner

In Attendance: Mrs Howe, Clerk/RFO

1 member of the public attended the meeting.

By invitation: Cllr. Warwick (H.C.C. and W.C.C.) Cllrs. Laming and Brophy (W.C.C.)

39/26 To elect the Chairman of the Council
Resolved: Cllr. Godbold was elected as Chairman of Badger Farm Parish Council.
Proposed by Cllr. Cochrane and seconded by Cllr. Barlass.

40/26 To elect the Vice-chairman of the Council
Resolved: Cllr. Dolby was elected as Vice-chairman of Badger Farm Parish Council.
Proposed by Cllr. Godbold and seconded by Cllr. Barlass.

The Chairman opened the meeting

41/26 To receive apologies for absence
Cllr. Dolby.

42/26 Declaration of Interests
No declarations of pecuniary interests were declared.

43/26 To approve and adopt the minutes of the meeting held on 9th March 2026
Minutes were approved and adopted as a true record of the meeting of Badger Farm Parish Council (B.F.P.C.) and signed by the Chairman.
To be uploaded onto the website. **RD/CH**

44/26 Chairman's report
The Chairman and Cllr. Dolby attended an Emergency Planning meeting. The speaker at the meeting outlined all the changes which would need to be incorporated into the updated Emergency Plan for BFPC. Cllr. Godbold suggested it would be a good idea to liaise with Oliver's Battery and Compton and Shawford P.C.'s. A WhatsApp group was already set up and would be expended to include the Parish Clerks.
Unfortunately, the King Charles III tree has died, possibly due to the drought last year. BFPC are negotiating with the supplier of the tree in order to replace it.
The Chairman will write a letter of thanks to Cllr. Warwick for all her advice and support during her tenure as County Councillor.

45/26 To receive report from H.C.C. Member Cllr. Jan Warwick
Report was circulated to Members prior to the meeting.

46/26 To receive report from W.C.C. Members Cllrs. Warwick, Brophy and Laming
No report received.

47/26 To receive reports from Members
N.T.R.

48/26 Clerk's report

1. The internal audit was carried out of 2nd April 2026.
2. We have received our VAT refund of £15,210.06.
3. A resident reported the roundabout in Elder Close Playground ceased working. AVA visited and reported it was working when they inspected it.
4. The slide has developed a crack near the bottom and had to be removed. A replacement Slide will need to be purchased.
   Three quotes for the replacement slide will need to be obtained and Clerk emailed the Chairman names of three companies which supply playground equipment.
   1. www.infinityplaygrounds.co.uk
   2. www.wicksteed.co.uk/product-book
   3. www.proludic.co.uk/products/play-areas/traditional-equipment

   Infinity Play are local to Winchester.
   Wickstead has largest range, established 100 yrs. used by many P.C.'s.
   Proludic are used by some Parish Councils.

49/26 To discuss the appointment of an Internal Auditor for 2025/26
Following the retirement of our current internal auditor, Mr. Tim Lightfoot, we need to appoint s new internal auditor. The Councillors were sent a copy of Specialists in Local Councils (SILC's) proposal prior to the meeting. After a short discussion Council decided to appoint SILC as the internal auditor for a three year contract.
Resolved: SILC to be appointed as BFPC's Internal Auditor.
Clerk to inform SILC. **CH**

50/26 To review Council's insurance policy
Council considered whether to change the company providing B.F.P.C.'s insurance or whether to remain with Clear Councils .
Resolved: Council to remain with Clear Councils.
Clerk to inform Clear Councils and arrange payment. **CH**

51/26 To note the Clerk's salary and hours of employment
The Clerk's salary scale point is 31 (NJC), the hourly rate £21.65p, and is appointed to work 20 hours per week.
Noted by council.
Chairman asked Clerk to send him the Spinal Points list. **CH**

52/26 To appoint Councillor portfolios

Cllr. J. Godbold	**-**	**Playgrounds**
Cllr. R. Dolby	**-**	**Communications**
Cllr. H. Barlass	**-**	**Estate management**
Cllr. F. Jarvis	**-**	**Planning**
Cllr. A. Cochrane	**-**	**Sustainability and community**

53/26 To appoint representatives to external bodies

Cllr. Dolby	**-**	**Police liaison**
Cllr. Godbold	**-**	**Community Centre**

54/26 To set the dates of ordinary Council meetings in the Warren Room of the Badger Farm Community Centre for the year 2026/27

2026

July, 13th 2026

September, 14th 2026

November, 9th 2026

2027

January, 11th 2027

March, 8th 2027

May, 10th 2027

Dates to be uploaded onto the website. **RD/CH**

55/26 To consider membership of HALC

Council discussed membership of Hampshire Association of Local Councils.

Resolved: to continue the subscription to HALC. **CH**

56/26 Finance

1. **To approve payments for Parish expenses for March & April 2026**
   Council approved the payments which totalled £6,595.86
2. **To agree March & April 2026 bank reconciliations**
   The Chairman verified the bank statements reconciled at £130,195.92
3. **To receive and note the end of year accounts**
   Council noted the end of year accounts.
4. **To receive the Internal Audit Report 2025/26**
   Council considered and were pleased with the internal audit report.
5. **To approve the internal audit report 2025/26 for submission to the Ext. Aud.**
   Council approved the internal audit report and asked **Clerk** to submit it to the external auditor. CH
6. **To approve Section 1 of the Annual Governance & Accountability Return (AGAR) 2025/26 Annual governance statement of the annual Return for submission to the external auditor**
   Council approved Section 1 of the AGAR. **Clerk** to submit to the external auditor. CH
7. **To approve Section 2 of the Annual Governance and Accountability Return 2025/26 Accounting statements of the annual return and statement of variances for 2025/26 for submission to the external auditor**
   Council approved Section 2 of the AGAR and asked **Clerk** to submit it to the Ext. Aud. CH
8. **Notice of public rights and publication of unaudited annual governance and accountability return**
   To note the dates for the Exercise of Public Rights. They will be announced on Monday, 1st June and available for the public to view from Tuesday 2nd June to Friday 10th July.
   To be uploaded onto the website and published on the notice board. RD/JG

Signed by Chairman… …….. Date: May 11th, 2026

9. Council to confirm no conflict of interest between Council and the External Auditors
Council confirmed there was no conflict of interest and the Chairman signed the 'No Conflict of Interest' document on Council's behalf.
Clerk to forward to the External Auditor. CH

57/26 To consider planning applications received from Winchester City Council
Applications received:

58/26 To discuss Badger Farm Parish Council playgrounds
Council asked the Clerk to source a goal with a hoop similar to the one already installed. **CH**

59/26 To discuss Badger Farm estates management
Clerk to ask W.C.C. for a mowing schedule. **CH**

60/26 Highways
N.T.R.

61/26 Items for the July 2026 Agenda
1. Dangerous parking at the back entrance to Stanmore School.

There being no further business to discuss, the Chairman thanked those who participated in the meeting and closed it at 9.00 p.m.

The next meeting of the Parish Council will be held on July 13th 2026.

Signed by Chairman… …….. Date: May 11th, 2026